



## MK City Photographic Society

### Data Protection Policy

The MK Photographic Society (MKCPS) is a camera club established with the objects set out in its constitution, and is a data controller within the UK.

The personal information referred to in this Policy may include name, contact details, service records, records of entries to events, and such other information as may be necessary for the effective management of the legitimate interests of MKCPS.

Any person wishing to verify the information held by MKCPS may apply to the Secretary.

MKCPS collects and holds personal information about:

1. Its committee; others who assist the committee; and those offering their services to the MKCPS community e.g., as judges or lecturers.
2. Members details for use in contacting about MKCPS activities and to facilitate the control of membership and yearly subscriptions
3. Others necessary for the conduct of the business of MKCPS. This information may be used to satisfy a requested service or a contractual requirement, and may be retained to confirm the outcome.
4. Members as the creators of Images used in the activities of MKCPS.

*This information is managed subject to the General Requirements for Events.*

MKCPS may retain historical archives for example but not limited to, records of meetings, awards and other event results.